

# Minnesota Council on Transportation Access Meeting Minutes

November 27, 2012

## I. Call to Order

Chair, Tim Henkel, called to order the regular meeting of the Minnesota Council on Transportation Access at 1:16pm on November 27, 2012 in the Minnesota Counties for Intergovernmental Trust, 100 Empire Rd, St. Paul, MN 55103.

### **Attendees**

#### **Members Present**

Chair-Tim Henkel, Minnesota Department of Transportation  
Vice Chair- Joan Willshire, Minnesota State Council of Disability  
Mary Koep, Minnesota Board on Aging  
Gerri Sutton, Metropolitan Council  
Kelly Wosika, Minnesota Department of Education  
Tony Kellen, Minnesota Public Transit Association (phone)  
Tina Armstrong, Minnesota Department of Commerce (phone)  
Ron Quade, Minnesota Department of Veterans Affairs (phone)  
Chuk Hamilton, Minnesota Department of Employment and Economic Development (phone)  
Tim Held, Minnesota Department of Health  
Britta Reitan, Minnesota Management and Budget (phone)

#### **Others Present**

Judy Ellison, Minnesota Department of Transportation  
Jackie Peichel, Minnesota Board on Aging  
Bob Ries, Minnesota Department of Human Services  
Noel Shughart, Minnesota Department of Transportation  
Michael Quadrozzi, Governor's Office

#### **Members Absent**

Scott Leitz, Minnesota Department of Human Services

## II. Review and Approval of Agenda

Motion was made, and seconded to accept the agenda as is. The motion carried.

## III. Review and Approval of Minutes from 10/23/12

Motion was made, and seconded to accept the meeting minutes. The motion carried.

#### **IV. Bylaw Amendment**

Motion was made, and seconded to accept the following amendments to the bylaws to revise the Minnesota Council on Transportation Access' attendance policy. The motion carried.

##### **Article XIV – Attendance**

~~Members shall make every effort to attend The Council meetings. Any appointed member not in attendance at 50 percent or more of the scheduled Council meetings within a given calendar year will be subject to replacement upon The Council's recommendation.~~ Only appointed members or their official proxy are voting members, any other representative of the organization in attendance is non-voting.

##### **Article XVI - Official Proxy**

**Agency/Board may appoint a proxy. Members who expect to be absent from The Council meeting must, prior to The Council meeting, notify the chair if the organization's proxy will be the voting member in attendance.**

#### **V. MCOTA Legislative Report**

Mr. Hamilton reported that the Legislative Committee last met on November 19, 2012 to review the report. There are no corrections to the report.

Mr. Shughart reviewed the legislative report section by section with the committee.

Mr. Henkel asked committee members if there are any comments for **Section I**.  
**Committee members had no comments.**

Mr. Henkel asked if there are any comments regarding **Section II**.

**Mr. Ries mentioned that GAMC does not exist anymore (refer to first paragraph, page 12).**

**Mr. Ries requested that the word "included" be inserted in between transportation and for. "MNET is coordinating transportation included for people with disabilities."**

Mr. Henkel asked if there are any comments regarding **Section III**?

Mr. Ries requested GAMC be removed from page 16 and remove individual with disabilities.

Ms. Wilshire requested removing language. Accomplishments table on page 19 replicate on page 20.

Mr. Henkel asked if there are any questions regarding Section IV?

No comments from Committee.

Mr. Henkel asked if there are any questions regarding section V?

No comments from Committee.

Mr. Henkel asked if there are any questions regarding Section VI, Conclusion.

No comments from Committee.

Motion was made and a seconded to approve document subject to changes discussed and to send to Governor's office and reference library. Motion passed.

#### **VI. NEMT Committee Update**

Ms. Wilshire provided the following update: assessment models were discussed and it's moving forward. There will be further discussion around the pros and cons of letting managed care provide medical transportation. Mode of transportation and single administrator will not be addressed this year.

Ms. Koep asked the question, does managed care have a fixed rate for transportation reimbursement?

Mr. Shughart provided an update regarding the Request for Information (RFI) submission provided by MCOTA.

#### **VII. NEMT Responses and Overview**

Mr. Shughart provided a summary of responses and complimented the committee for submitting responses to NEMT.

Ms. Koep requested that "is" change to "are" (refer to D., bullet 5 of the *Summary of Responses to Minnesota Department of Human Services Request for Information on Non-emergency Transportation for Minnesota Health Care Programs*).

#### **VIII. Brokerage Models/Vehicle Sharing Overview**

Mr. Shughart provided a handout of the competitive broker model and vehicle sharing study. A motion was made and seconded to approve the competitive brokerage study and vehicle sharing study with the addition of Mr. Ries and Ms. Koep. The motion passed.

**IX. Committee Report**

Legislative Committee - Ms. Wilshire reported that they will be setting up times to talk to the legislators within the next six to eight weeks.

**X. Member Reports**

Mr. Henkel reported that Commissioner Sorel will be stepping down November 30, 2012. The Governor's office has posted a search for his replacement.

Ms. Koep reported the Minnesota Board on Aging will be meeting next week to approve the Area Plans for local funding of older adult services. Transportation is part of that funding.

Ms. Wilshire said the annual forum will be January 18, 2013 regarding disability issues for this session.

**XI. Public Comments**

No comments

**XII. Adjournment**

Mr. Henkel adjourned the meeting at 2:44 P.M. Next meeting is scheduled for January 24<sup>th</sup> 2013. Hiway Federal Credit Union Administration Building, 840 Westminster Street, St. Paul, MN 55130.

Minutes submitted by Jacqueline Peichel, staff to the Minnesota Board on Aging

**XIII. Hand-outs**

- MCOTA Agenda November, 2012
- MCOTA Meeting Minutes October, 2012
- MCOTA Bylaw Changes: Change to Attendance and Addition of a Proxy
- Summary of Responses to Minnesota Department of Human Services Request for Information on Non-emergency Transportation for Minnesota Health Care
- Programs MCOTA Special Studies 11/27/12