Minnesota Council on Transportation Access
Meeting Minutes
November 27, 2012

I. Call to Order
Chair, Tim Henkel, called to order the regular meeting of the Minnesota Council on Transportation Access at 1:16pm on November 27, 2012 in the Minnesota Counties for Intergovernmental Trust, 100 Empire Rd, St. Paul, MN 55103.

Attendees

Members Present
Chair-Tim Henkel, Minnesota Department of Transportation
Vice Chair- Joan Willshire, Minnesota State Council of Disability
Mary Koep, Minnesota Board on Aging
Gerri Sutton, Metropolitan Council
Kelly Wosika, Minnesota Department of Education
Tony Kellen, Minnesota Public Transit Association (phone)
Tina Armstrong, Minnesota Department of Commerce (phone)
Ron Quade, Minnesota Department of Veterans Affairs (phone)
Chuk Hamilton, Minnesota Department of Employment and Economic Development (phone)
Tim Held, Minnesota Department of Health
Britta Reitan, Minnesota Management and Budget (phone)

Others Present
Judy Ellison, Minnesota Department of Transportation
Jackie Peichel, Minnesota Board on Aging
Bob Ries, Minnesota Department of Human Services
Noel Shughart, Minnesota Department of Transportation
Michael Quadrozzi, Governor’s Office

Members Absent
Scott Leitz, Minnesota Department of Human Services

II. Review and Approval of Agenda
Motion was made, and seconded to accept the agenda as is. The motion carried.

III. Review and Approval of Minutes from 10/23/12
Motion was made, and seconded to accept the meeting minutes. The motion carried.

IV. Bylaw Amendment
Motion was made, and seconded to accept the following amendments to the bylaws to revise the Minnesota Council on Transportation Access’ attendance policy. The motion carried.

Article XIV – Attendance
Members shall make every effort to attend The Council meetings. Any appointed member not in attendance at 50 percent or more of the scheduled Council meetings within a given calendar year will be subject to replacement upon The Council’s recommendation. Only appointed members or their official proxy are voting members, any other representative of the organization in attendance is non-voting.

Article XVI - Official Proxy
Agency/Board may appoint a proxy. Members who expect to be absent from The Council meeting must, prior to The Council meeting, notify the chair if the organization’s proxy will be the voting member in attendance.

V. MCOTA Legislative Report
Mr. Hamilton reported that the Legislative Committee last met on November 19, 2012 to review the report. There are no corrections to the report.

Mr. Shughart reviewed the legislative report section by section with the committee.

Mr. Henkel asked committee members if there are any comments for Section I. Committee members had no comments.

Mr. Henkel asked if there are any comments regarding Section II.
Mr. Ries mentioned that GAMC does not exist anymore (refer to first paragraph, page 12).
Mr. Ries requested that the word “included” be inserted in between transportation and for. “MNET is coordinating transportation included for people with disabilities.”
Mr. Henkel asked if there are any comments regarding Section III?
Mr. Ries requested GAMC be removed from page 16 and remove individual with disabilities.

Mr. Henkel asked if there are any questions regarding Section IV?
No comments from Committee.

Mr. Henkel asked if there are any questions regarding section V?
No comments from Committee.

Mr. Henkel asked if there are any questions regarding Section VI, Conclusion.
No comments from Committee.

Motion was made and a seconded to approve document subject to changes discussed and to send to Governor’s office and reference library. Motion passed.

VI. NEMT Committee Update
Ms. Wilshire provided the following update: assessment models were discussed and it’s moving forward. There will be further discussion around the pros and cons of letting managed care provide medical transportation. Mode of transportation and single administrator will not be addressed this year.

Ms. Koep asked the question, does managed care have a fixed rate for transportation reimbursement?

Mr. Shughart provided an update regarding the Request for Information (RFI) submission provided by MCOTA.

VII. NEMT Responses and Overview
Mr. Shughart provided a summary of responses and complimented the committee for submitting responses to NEMT.
Ms. Koep requested that “is” change to “are” (refer to D., bullet 5 of the Summary of Responses to Minnesota Department of Human Services Request for Information on Non-emergency Transportation for Minnesota Health Care Programs).

VIII. Brokerage Models/Vehicle Sharing Overview
Mr. Shughart provided a handout of the competitive broker model and vehicle sharing study. A motion was made and seconded to approve the competitive brokerage study and vehicle sharing study with the addition of Mr. Ries and Ms. Koep. The motion passed.

IX. Committee Report
Legislative Committee - Ms. Wilshire reported that they will be setting up times to talk to the legislators within the next six to eight weeks.

X. Member Reports
Mr. Henkel reported that Commissioner Sorel will be stepping down November 30, 2012. The Governor’s office has posted a search for his replacement.

Ms. Koep reported the Minnesota Board on Aging will be meeting next week to approve the Area Plans for local funding of older adult services. Transportation is part of that funding.

Ms. Wilshire said the annual forum will be January 18, 2013 regarding disability issues for this session.

XI. Public Comments
No comments

XII. Adjournment
Mr. Henkel adjourned the meeting at 2:44 P.M. Next meeting is scheduled for January 24th, 2013. Hiway Federal Credit Union Administration Building, 840 Westminster Street, St. Paul, MN 55130.

Minutes submitted by Jacqueline Peichel, staff to the Minnesota Board on Aging

XIII. Hand-outs
- MCOTA Agenda November, 2012
- MCOTA Meeting Minutes October, 2012
- MCOTA Bylaw Changes: Change to Attendance and Addition of a Proxy
- Summary of Responses to Minnesota Department of Human Services Request for Information on Non-emergency Transportation for Minnesota Health Care
- Programs MCOTA Special Studies 11/27/12