Minnesota Council on Transportation Access  
Meeting Minutes  
Tuesday, April 23, 2013

I. Call to Order  
Vice Chair, Joan Wilshire, called to order the regular meeting of the Minnesota Council on Transportation Access at 1:08 PM on April 23, 2013 at the Hiway Federal Credit Union, St. Paul, MN.

Attendees  
Members Present  
Chair – Tim Henkel, Minnesota Department of Transportation  
Vice Chair – Joan Wilshire, Minnesota State Council on Disability  
Chuk Hamilton – Minnesota Department of Employment and Economic Development (phone)  
Mary Koep – Minnesota Board on Aging  
Kelly Wosika – Minnesota Department of Education  
Tony Kellen – Minnesota Public Transit Association (phone)  
Tina Armstrong – Minnesota Department of Commerce (Phone)  
Gerri Sutton – Metropolitan Council

Others Present  
Noel Shughart – Minnesota Department of Transportation  
Judy Ellison – Minnesota Department of Transportation  
Jackie Peichel – Minnesota Board on Aging  
Bob Reis – Minnesota Department of Human Services  
Katie Knutson – Minnesota Department of Human Services  
Arlene Mathison – University of Minnesota  
Mike Schadauer – Minnesota Department of Transportation  
Kelly Christenson – Minnesota Department of Transportation  
Frank Douma – University of Minnesota

Members Absent  
Britta Reitan – Minnesota Management and Budget  
Erin Campbell – Governor’s Office  
Ron Quade – Minnesota Department of Veterans Affairs  
Tim Held – Minnesota Department of Health  
Steve Masson – Minnesota Department of Human Services

II. Review and Approval of Agenda  
Motion was made, and seconded to accept the agenda as is. The motion carried.

III. Review and Approval of Minutes from 3/26/13  
Motion was made, and seconded to accept the 3/26/13 meeting minutes as is. The motion carried.

IV. Vehicle Sharing Study Update  
Frank Douma, a researcher from the U of M gave an informational update on the progress and learnings from the Vehicle Sharing Study. No action.
V. Brokerage Study Brief
Gerri Sutton, MET Council outlined the project brief and requested the study be approved to move forward. Action - Approved as amended

VI. VTCLI Phase 2 Project
Noel Shughart, MnDOT, did a demonstration of the new website. June 30 is the go live date. No action.

VII. Olmstead Plan Overview
Kelly Christenson, MnDOT, reviewed the structure and plans for the subcabinet and working group. This summer they will gather stakeholder input on the agency plans due 5/29. No action.

VIII. Definition of Coordination
Noel Shughart, MnDOT, presented updated definition. Action – Approved.

IX. Potential MCOTA Projects for FY2014
Noel Shughart, MnDOT, presented possible project ideas and asked for additional input or projects. Coordinating funding and mobility management with Dakota County were two options raised. No action.

X. Member Reports
Mike Schadauer – Minnesota Department of Transportation informed the council currently there was funding in the omnibus transportation bill to fund the council through 2015.

XI. Public Comments
None

XII. Adjournment
Ms. Joan Wilshire adjourned the meeting at 2:57 PM.

Hand-outs
MCOTA Agenda
MCOTA Meeting Minutes March 26, 2013
MCOTA Work Plan Draft
MCOTA Budget
Definition of Coordination