

Minnesota Council on Transportation Access
Meeting Minutes
Tuesday, April 23, 2013

I. Call to Order

Vice Chair, Joan Wilshire, called to order the regular meeting of the Minnesota Council on Transportation Access at 1:08 PM on April 23, 2013 at the Hiway Federal Credit Union, St. Paul, MN.

Attendees

Members Present

Chair – Tim Henkel, Minnesota Department of Transportation
Vice Chair – Joan Willshire, Minnesota State Council on Disability
Chuk Hamilton – Minnesota Department of Employment and Economic Development (phone)
Mary Koep – Minnesota Board on Aging
Kelly Wosika – Minnesota Department of Education
Tony Kellen – Minnesota Public Transit Association (phone)
Tina Armstrong – Minnesota Department of Commerce (Phone)
Gerri Sutton – Metropolitan Council

Others Present

Noel Shughart – Minnesota Department of Transportation
Judy Ellison – Minnesota Department of Transportation
Jackie Peichel – Minnesota Board on Aging
Bob Reis – Minnesota Department of Human Services
Katie Knutson – Minnesota Department of Human Services
Arlene Mathison – University of Minnesota
Mike Schadauer – Minnesota Department of Transportation
Kelly Christenson – Minnesota Department of Transportation
Frank Douma – University of Minnesota

Members Absent

Britta Reitan – Minnesota Management and Budget
Erin Campbell – Governor's Office
Ron Quade – Minnesota Department of Veterans Affairs
Tim Held – Minnesota Department of Health
Steve Masson – Minnesota Department of Human Services

II. Review and Approval of Agenda

Motion was made, and seconded to accept the agenda as is. The motion carried.

III. Review and Approval of Minutes from 3/26/13

Motion was made, and seconded to accept the 3/26/13 meeting minutes as is. The motion carried.

IV. Vehicle Sharing Study Update

Frank Douma, a researcher from the U of M gave an informational update on the progress and learnings from the Vehicle Sharing Study. No action.

V. Brokerage Study Brief

Gerri Sutton, MET Council outlined the project brief and requested the study be approved to move forward. Action - Approved as amended

VI. VTCLI Phase 2 Project

Noel Shughart, MnDOT, did a demonstration of the new website. June 30 is the go live date. No action.

VII. Olmstead Plan Overview

Kelly Christenson, MnDOT, reviewed the structure and plans for the subcabinet and working group. This summer they will gather stakeholder input on the agency plans due 5/29. No action.

VIII. Definition of Coordination

Noel Shughart, MnDOT, presented updated definition. Action – Approved.

IX. Potential MCOTA Projects for FY2014

Noel Shughart, MnDOT, presented possible project ideas and asked for additional input or projects. Coordinating funding and mobility management with Dakota County were two options raised. No action.

X. Member Reports

Mike Schadauer – Minnesota Department of Transportation informed the council currently there was funding in the omnibus transportation bill to fund the council through 2015.

XI. Public Comments

None

XII. Adjournment

Ms. Joan Wilshire adjourned the meeting at 2:57 PM.

Hand-outs

MCOTA Agenda

MCOTA Meeting Minutes March 26, 2013

MCOTA Work Plan Draft

MCOTA Budget

Definition of Coordination