

Minnesota Council on Transportation Access Meeting Minutes

February 19, 2013

I. Call to Order

Chair, Tim Henkel, called to order the regular meeting of the Minnesota Council on Transportation Access at 1:19 pm on February 19, 2013 in the Minnesota Department of Transportation, St. Paul, MN.

Attendees

Members Present

Chair-Tim Henkel, Minnesota Department of Transportation
Vice Chair- Joan Willshire, Minnesota State Council on Disability
Chuk Hamilton, Minnesota Department of Employment and Economic Development
(phone) Mary Koep, Minnesota Board on Aging (phone)
Tony Kellen, Minnesota Public Transit Association
Kelly Wosika, Minnesota Department of Education
Ron Quade, Minnesota Department of Veterans Affairs (phone)
Tina Armstrong, Minnesota Department of Commerce

Others Present

Judy Ellison, Minnesota Department of Transportation
Jackie Peichel, Minnesota Board on Aging
Noel Shughart, Minnesota Department of Transportation
Mike Schadauer, Minnesota Department of Transportation
Sarah Lenz, Minnesota Department of Human Services
Bob Ries, Minnesota Department of Human Services

Members Absent

Tim Held, Minnesota Department of Health
Britta Reitan, Minnesota Management and Budget
Michael Quadrozzi, Governor's Office
Gerri Sutton, Metropolitan Council
Scott Leitz, Minnesota Department of Human Services

II. Review and Approval of Agenda

Motion was made, and seconded to accept the agenda as is. The motion carried.

III. Review and Approval of Minutes from 11/27/12 and 1/24/13

Motion was made, and seconded to accept the 11/27/12 meeting minutes as is. The motion carried.

Motion was made, and seconded to accept the 1/24/13 meeting minutes as is. The motion carried.

IV. Economic Benefit Study

A motion was made by Mr. Hamilton and seconded by Ms. Willshire to approve the Economic Benefits Study. Motion passes with unanimous approval of the report.

Mr. Shughart discussed how to disseminate the report. Suggestions include: in-transit newsletter (no-cost), webinar (cost=\$1,500) videoconferences, distribute to Transit Coordinators with cover letter requesting input, email blast from association, CTS newsletter

Mr. Shughart will develop a plan and bring back to the group for approval.

V. NEMT Fraud and Abuse Prevention

Reviewed what other states are doing

Mr. Ries described DHS' current practices and explained the two levels of NEMT ATS (door to door) and STS (door through door).

Ms. Lenz announced that she has been selected to serve on the State Non-Emergency Medical Transportation Advisory Committee. The Committee was charged by the legislature with making a recommendation to bring all non-emergency medical transportation under a single entity.

Mr. Shughart presented a summary review of fraud and abuse prevention strategies employed by States across the Nation. Because of wide range of methods used by States, Mr. Shughart recommended that a committee to be established within MCOTA to review the list of potential strategies and come up with a list of recommended methods for Minnesota. A motion was made seconded to create a committee to review the NEMT Fraud and Abuse Prevention list. Motion carried.

VI. Workplan Addition

Mr. Shughart reviewed the cost allocation document (see handout) and suggested that MCOTA develop a spreadsheet cost allocation model. Budget cost for scope of work is estimated at \$8,000. A motion was made and seconded to move forward with the study. Motion carried.

VII. Budget Update

Mr. Shughart provided a budget update and stated there is a balance of \$3,800 which we may use for outreach. He reminded the council that these funds need to be expended by 6.30.13. A motion was made and seconded. The motion carried budget

approved as presented.

VIII. Project reports

Mr. Kellen reported that the Brokerage study Committee had met earlier in the day and were in the process of shaping the scope of the project. Ms. Wosika reported shae had attended a scoping meeting with the Vehicle Sharing Study investigators. A Meeting of the Full Study Committee will be taking place in the next month.

IX. Member Reports

No report

X. Public Comments

No comments

XI. Adjournment

Mr. Henkel adjourned the meeting at 2:44 P.M. Next meeting is scheduled for March 26, 2013. Hiway Federal Credit Union, 840 Westminster Street. St. Paul, MN 55130

XII. Minutes submitted by Jacqueline Peichel, staff to the Minnesota Board on Aging

XIII. Hand-outs

- MCOTA Agenda February 19, 2013
- MCOTA Meeting Minutes November 27, 2012
- MCOTA Meeting Minutes January 24, 2013
- Calculating Benefits of Transportation Coordination: Four Minnesota Care Studies
- Public Transit and Human Services Transportation Coordination Action Plan, Metropolitan Council
- MCOTA Budget 6/26/2012
- Fraud and Abuse Safeguards for State Medicaid Nonemergency Medical Transportation Services
- Process for Submittal of Fraud and Abuse Recommendations to the NEMT Committee
- Development of A Fully Allocated Cost Model in Minnesota