Minnesota Council on Transportation Access
Meeting Minutes

September 27, 2011

I. Call to Order
Vice Chair, Joan Wilshire, called to order the regular meeting of the Minnesota Council on Transportation Access at 1:07 pm on September 27, 2011 in the Hiway Federal Credit Union Administration Building, 840 Westminster Street, St. Paul, MN 55130.

II. Attendees

Members Present
Vice Chair- Joan Willshire, Minnesota State Council of Disability
Tina Armstrong, Minnesota Department of Commerce
Shannon Kojasoy, Minnesota Department of Human Services
Bob Ries, Minnesota Department of Human Services
Gerri Sutton, Metropolitan Council
Chuk Hamilton, Minnesota Department of Employment and Economic Development
Mary Koep, Minnesota Board on Aging
Kelly Wosika, Minnesota Department of Education
Doug Benson, Minnesota Department of Health

Others Present
Jackie Peichel, Minnesota Board on Aging
Judy Ellison, Minnesota Department of Transportation
Noel Shughart, Minnesota Department of Transportation
Mike Schadauer, Minnesota Department of Transportation

Members Absent
Erin Campbell, Governor's Office
Ron Quade, Minnesota Department of Veterans Affairs
Tim Henkel, Minnesota Department of Transportation
Tony Kellen, Minnesota Public Transit Association
Britta Reitan, Minnesota Management and Budget

III. Review and Approval of Agenda
Motion was made by Ms. Koep, and seconded to accept the agenda as is. The motion carried.
IV. **Review and Approval of Minutes from 8/23/11**

Mr. Schadauer requested a correction to meeting minutes *XIII. June 27th Public Safety/Public Transit Meeting Schedule*. Amend first sentence to read “notifications” rather than “citations.”

Motion was made, and seconded to approve the minutes of the Minnesota Council on Transportation Access, August 23, 2011 meeting as corrected. Motion carried.

V. **Public Safety/Public Transit Meeting Results**

Mike provided a status update and is hopeful that the matter will be resolved in time for the Public Transit Conference, October 12, 2011.

VI. **Non-Emergency Medical Transportation Advisory Council**


The legislature created the council to provide recommendations to the legislature by January 15, 2012.

Motion was made by Mr. Benson, and seconded to have the Department of Human Services report back to the council for input before December 21, 2011. Motion carried.

VII. **Trip Planner Project: SW Minnesota**

Mr. Shughart provided an update report around the Veteran’s One Call, One Click application. The grant proposal was submitted and they are waiting to hear.

Mr. Shughart shared the following information:

- Senior LinkAge Line®’s instant messaging services provided though [www.MinnesotaHelp.info](http://www.MinnesotaHelp.info). See handout *Help line expands aid for seniors*
- *Mobility Management* document, highlighted page 2, *Getting Started and Measuring Progress* section
- Trip Planner PPT from the Oregon Department of Transportation, *Trip Check.*

VIII. **2011-2012 Council Activities and Budget**

Mr. Hamilton provided an update from the budget meeting and reviewed the hand out, *Minnesota Council on Transportation Access 2012 Budget.*

The budget sub-committee recommended to the council to adopt funding the
following line items for 2012: Committee member travel expenses, annual report to legislature, quarterly webinar series and synthesis of coordination plans and describing the informal coordination plans

A motion was made by Ms. Koep to approve the budget as presented, and seconded. Motion carried.

IX. **Member Reports**
No reports.

X. **Public Comment**
No public comment.

XI. **Adjournment**
Motion was made by Ms. Armstrong to adjourn, and seconded. Motion carried. Ms. Wilshire adjourned the meeting at 2:45 P.M. Next meeting is scheduled for October 25, 2011 at Hiway Federal Credit Union Administration Building, 840 Westminster Street, St. Paul, MN 55130.

Minutes submitted by Jacqueline Peichel, staff to the Minnesota Board on Aging.

XII. **Hand-outs**
Mobility Management
Help Line Expands Aid for Seniors
OLA Evaluation Report Medical Nonemergency Transportation
Minnesota Statute Special Session 1, Chapter 9, Article 3, Section 6
Agenda Non-Emergency Medical Transportation Advisory Council
Non-Emergency Medical Transportation Advisory council member list
Minnesota Council on Transportation Access Meeting Minutes August 23, 2011
Minnesota Council on Transportation Access Agenda September 27, 2011
Minnesota Council on Transportation Access Members
Minnesota Council on Transportation Access 2012 Budget