

# Minnesota Council on Transportation Access

## Meeting Minutes

September 27, 2011

### I. Call to Order

Vice Chair, Joan Wilshire, called to order the regular meeting of the Minnesota Council on Transportation Access at 1:07 pm on September 27, 2011 in the Hiway Federal Credit Union Administration Building, 840 Westminster Street, St. Paul, MN 55130.

### II. Attendees

#### Members Present

Vice Chair- Joan Willshire, Minnesota State Council of Disability

Tina Armstrong, Minnesota Department of Commerce

Shannon Kojasoy, Minnesota Department of Human Services

Bob Ries, Minnesota Department of Human Services

Gerri Sutton, Metropolitan Council

Chuk Hamilton, Minnesota Department of Employment and Economic Development

Mary Koep, Minnesota Board on Aging

Kelly Wosika, Minnesota Department of Education

Doug Benson, Minnesota Department of Health

#### Others Present

Jackie Peichel, Minnesota Board on Aging

Judy Ellison, Minnesota Department of Transportation

Noel Shughart, Minnesota Department of Transportation

Mike Schadauer, Minnesota Department of Transportation

#### Members Absent

Erin Campbell, Governor's Office

Ron Quade, Minnesota Department of Veterans Affairs

Tim Henkel, Minnesota Department of Transportation

Tony Kellen, Minnesota Public Transit Association

Britta Reitan, Minnesota Management and Budget

### III. Review and Approval of Agenda

Motion was made by Ms. Koep, and seconded to accept the agenda as is. The motion carried.

**IV. Review and Approval of Minutes from 8/23/11**

Mr. Schadauer requested a correction to meeting minutes *XIII. June 27<sup>th</sup> Public Safety/Public Transit Meeting Schedule*. Amend first sentence to read “notifications” rather than “citations.”

Motion was made, and seconded to approve the minutes of the Minnesota Council on Transportation Access, August 23, 2011 meeting as corrected. Motion carried.

**V. Public Safety/Public Transit Meeting Results**

Mike provided a status update and is hopeful that the matter will be resolved in time for the Public Transit Conference, October 12, 2011.

**VI. Non-Emergency Medical Transportation Advisory Council**

Ms. Kojasoy provided a brief summary of the February 2011, *Medical Nonemergency Transportation Evaluation Report* conducted by the Office of the Legislative Auditor (OLA). She supplied information about the upcoming Non-Emergency Medical Transportation Advisory Council and future schedule (see handout Non-Emergency Medical Transportation Advisory Council-Agenda).

The legislature created the council to provide recommendations to the legislature by January 15, 2012.

Motion was made by Mr. Benson, and seconded to have the Department of Human Services report back to the council for input before December 21, 2011. Motion carried.

**VII. Trip Planner Project: SW Minnesota**

Mr. Shughart provided an update report around the Veteran’s One Call, One Click application. The grant proposal was submitted and they are waiting to hear.

Mr. Shughart shared the following information:

- Senior LinkAge Line®’s instant messaging services provided though [www.MinnesotaHelp.info](http://www.MinnesotaHelp.info). See handout *Help line expands aid for seniors*
- *Mobility Management* document, highlighted page 2, *Getting Started and Measuring Progress* section
- Trip Planner PPT from the Oregon Department of Transportation, *Trip Check*.

**VIII. 2011-2012 Council Activities and Budget**

Mr. Hamilton provided an update from the budget meeting and reviewed the hand out, *Minnesota Council on Transportation Access 2012 Budget*.

The budget sub –committee recommended to the council to adopt funding the

following line items for 2012: Committee member travel expenses, annual report to legislature, quarterly webinar series and synthesis of coordination plans and describing the informal coordination plans

A motion was made by Ms. Koep to approve the budget as presented, and seconded. Motion carried.

**IX. Member Reports**

No reports.

**X. Public Comment**

No public comment.

**XI. Adjournment**

Motion was made by Ms. Armstrong to adjourn, and seconded. Motion carried. Ms. Wilshire adjourned the meeting at 2:45 P.M. Next meeting is scheduled for October 25, 2011 at Hiway Federal Credit Union Administration Building, 840 Westminister Street, St. Paul, MN 55130.

Minutes submitted by Jacqueline Peichel, staff to the Minnesota Board on Aging.

**XII. Hand-outs**

Mobility Management

Help Line Expands Aid for Seniors

OLA Evaluation Report Medical Nonemergency Transportation

Minnesota Statute Special Session 1, Chapter 9, Article 3, Section 6

Agenda Non-Emergency Medical Transportation Advisory Council

Non-Emergency Medical Transportation Advisory council member list

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Minnesota Council on Transportation Access Members

Minnesota Council on Transportation Access 2012 Budget