

# Minnesota Council on Transportation Access Meeting Notes

May 22, 2012

## I. Call to Order

Vice Chair, Joan Willshire, called to order the regular meeting of the Minnesota Council on Transportation Access at 1:20 pm on May 22, 2012 in the Hiway Federal Credit Union Administration Building, 840 Westminster Street, St. Paul, MN 55130.

## II. Attendees

### Members Present

Vice Chair- Joan Willshire, Minnesota State Council of Disability  
Chuk Hamilton, Minnesota Department of Employment and Economic Development  
Doug Benson, Minnesota Department of Health  
Tina Armstrong, Minnesota Department of Commerce  
Mary Koep, Minnesota Board on Aging  
Kelly Wosika, Minnesota Department of Education

### Others Present

Judy Ellison, Minnesota Department of Transportation  
Jackie Peichel, Minnesota Board on Aging  
Bob Ries, Minnesota Department of Human Services  
Noel Shughart, Minnesota Department of Transportation  
Mike Schadauer, Minnesota Department of Transportation  
Fay Simer, Minnesota Department of Transportation  
Becky Alper, Minnesota Department of Transportation

### Members Absent

Chair - Tim Henkel, Minnesota Department of Transportation  
Scott Leitz, Minnesota Department of Human Services  
Dan Pollock, Governor's Office  
Britta Reitan, Minnesota Management and Budget  
Gerri Sutton, Metropolitan Council  
Tony Kellen, Minnesota Public Transit Association-  
Ron Quade, Minnesota Department of Veterans Affairs

### **III. Review and Approval of Agenda**

Without a quorum a consensus was reached on the agenda.

### **IV. Review and Approval of Minutes from 3/26/12**

Without a quorum the minutes were set aside until next month.

### **V. Model Contract**

Kell Wosika presented the draft model contract for consideration by the council and asked for any comments.

Council members discussion:

Discussion centered around: the driver training and age requirements, Since it is not a template what to include, what are the responsibilities of the Council on Disability for certification/training. Group consensus was to make changes and bring back to the Council at the next meeting.

### **VI. Veterans Transportation Community Living Initiative**

- Becky Alper presented on the Phase 1 of the VTCLI project. Working on a network of 27 counties in SW Minnesota.
- Noel Shughart presented on Phase 2 of the VTCLI project.

Council members discussion:

Members were concerned with the enhancements being proposed for the website under phase 2. Several members thought it lacked a lot of functionality and did not have sufficient information contained within it.

### **VII. Economic Benefits of Coordination**

Fay Simer presented an overview on the study. A subcommittee had met and provided input into possible directions. She was now waiting to meet with the CTS principal investigator to develop a more precise direction to take the Study.

Council members discussion:

The members were concerned that this may not be enough money to get a very extensive study. There were also opinions expressed as to the possible outcomes and what the value of such a study.

**VIII. Member Reports**

No Reports

**IX. Public Comments**

No comments

**X. Adjournment**

Joan Willshire adjourned the meeting at 3:00 P.M. Next meeting is scheduled for May 22, 2012. Hiway Federal Credit Union Administration Building, 840 Westminster Street, St. Paul, MN 55130.

Notes submitted by Noel Shughart, staff to the Minnesota Board on Aging.