

Minnesota Council on Transportation Access (MCOTA) Meeting
July 25, 2018
MnDOT Central Office Transportation Building
395 John Ireland Blvd, Saint Paul, Conference Room 461
1:00 p.m. – 3:30 p.m.

Instructions for anyone needing to conference call in: 888.742.5095, Participant Code: 9282086172,
please always mute your line when not talking by pressing *6, to unmute your line press #6

Agenda

Supporting meeting materials available at www.CoordinateMNTransit.org

- 1:00 **Call to order & introductions** – Tim Henkel, MnDOT and MCOTA Chair

- 1:05 **Review and approve agenda** – All
Action requested: Approval

- 1:10 **Public comments** [click here to submit comment](#)
Action requested: Individuals who have signed up to comment at least 2 days prior to the meeting and who are speaking on topics related to an agenda item will receive priority during the public comment period. Members of the public are allowed up to 3 minutes for comment.

- 1:20 **5/23/18 meeting minutes** – All
Action requested: Approval

- 1:25 **Review summary of the MCOTA Volunteer Driver Program Forum** – Arlene Mathison, Center for Transportation Studies, U of MN, All
Action requested: Feedback and approval

- 1:40 **Final draft of MCOTA research study Best Practices for Addressing Youth Employment and Training Transportation** – Frank Douma, Humphrey School of Public Affairs, U of MN
Action requested: Feedback and approval

- 1:50 **Quarterly stakeholder communication** – Arlene Mathison, Center for Transportation Studies, U of MN, All
Action requested: Review, suggest content changes, and approval

- 2:00 **Waiver transportation study** – Noel Shughart, MnDOT
Action requested: Informing sharing; review schedule; discuss process for reviewing materials

2:15 **Olmstead Implementation Office (OIO) quality-of-life survey** – Darlene Zangara, Executive Director, OIO
Action requested: Information

3:00 **Review FY19 MCOTA budget** – Noel Shughart, MnDOT
Action requested: Information

3:05 **Agency updates** – All

Action requested: Information

- **Follow up from MCOTA structure discussion** – Jake Rueter, MnDOT
- **Regional Transportation Coordinating Councils** – Sue Siemers, MnDOT
- **Olmstead Plan** – Kristie Billiar, MnDOT
- **Other updates**

3:25 **Review draft August agenda** – All

3:30 **Adjourn**

2018 meetings: Wednesdays, 1:00-3:30pm, MnDOT Central Office: Aug 22, Sept 26, Oct 24, Nov 28, Dec 19 (3rd Wed. of month)

Future agenda items: Disability awareness trainings

August 22 agenda items:

- Role of MCOTA and potential structure – Jake Rueter, MnDOT, *Action requested: Review and approve*
- Revised work plan for disability awareness training – Noel Shughart, MnDOT, *Action requested: Review and approve revised work plan*
- Volunteer brochure update – Jake Rueter, MnDOT, *Action requested: Form an advisory committee*
- Update on MnDOT's Office of Transit and Active Transportation rules governing public transit – Laura Nehl-Trueman, MnDOT, *Action requested: Information*

September 26 agenda items:

- Quarterly stakeholder communication

Standing agenda items:

- Review and approve agenda
- Public comments
- Review and approve meeting minutes
- Quarterly communications – review and/or approve
- FY19 MCOTA budget update
- Agency updates
- Review draft agenda for next monthly meeting