RTCC Meeting Minutes
December 17, 2018

“To coordinate and expand the provision of transportation services to benefit those residents of West Central Minnesota facing transportation barriers.”

On Phone: Rhonda Antrim (Traverse County Social Services), Jessica Rupert (Prime West), Rhonda Porter (Clay County), Liberty Sleiter (Stevens County Social Services), Brenda Brittin (Rainbow Rider), Lori Schwartz (L&P), Nicole Ferholz (Economic Development),

In attendance: Sue Seimers (MNDOT), Wayne Hurley (WCI), Kate Storhaug (Dancing Sky Area on Aging), Liz Kuoppala (Mahube-Otwa), Kim Gullickson (Grant County Human Services), Katie Ennen (Grant County Social Services), Daryn Toso (Transit Alternatives),

1) Introductions made

2) Timeline of Events- Overview presented

3) Work Plan-
   a. Adoption of Bylaws
      Kate Motioned, Wayne Second to adopt bylaw with the addition of adding the three Community Action Agencies to Article 111: Membership. Motion Carried

4) County Discussion- Call from Diogo Reis-Department of Human Services NEMT
   • Increase quality of services with in our region, Increase efficiencies

5) Goals, Objectives and Action Plan-
   a. Objectives:
      i. Compiling data within our regions
      ii. Create effective, efficient transportation services for individual in our region
      iii. Filling transportation gaps in all areas within our region
   b. Action Steps:
      i. Collect Data within our region that’s providing transportation services
      ii. Centralizes information for All Transit Agencies
         1. Educate public about transportation available
         2. Distribute Transit Information to high potential ridership locations
      iii. Asset Map with our Regional Transportation
      iv. Create a regional map that we start to put different transportation options within our region (website based-interactive map)
         1. Google maps, software, Tech savvy to build off of google maps
      v. Arranging for and authorizing MA, NEMT, Volunteer driver program, access transportations
**Goals:**

i. **Long Term Goal:**
   1. To implement an R4RTCC Schedule Access Hub with potential Brokerage Center.
      a. Locations, times, maps, ways to pay
      b. A place to see all services and ways to access
      c. Online website
      d. User (client) and provider friendly
      e. People centered
      f. Governed body
      g. Staffed
      h. Expansion of Ready Ride services
      i. One call, one access point
      j. Provide respite transportation

ii. **Short Term Goal(s):**
   1. Educate the public about transportation available by centralizing information about transit and distributing in high potential ridership locations.
      a. Radio ads
      b. Flyers and brochures
      c. Newspaper
      d. Social media
      e. Car wrap
      f. Grocery stores
      g. Superstores
      h. Employers
      i. Libraries
      j. Social Services
   2. Increase service hours, establish taxi-subsidy programs and establish/enhance assisted transportation
      a. Drivers working late hours, weekend hours, and accepting short notice rides
      b. Carry groceries, wait for people at appointments, help with putting shoes or jacket
   3. Implement rural transit bus stops
      a. Centralized location for a bus or volunteer driver to pick up client
      b. Volunteer or taxi picking up client to bring them to a central bus location

Meeting Adjourned at 2:49pm

**Next meeting:** January 28, 2019 1:00pm-3:00pm West Central Initiative