

State of Washington's Statutory Requirements Regarding Coordination

September 25, 2007

Background

- In 1998 the Washington State Legislature created the Agency Council on Coordinated Transportation (ACCT). (RCW 47.06B) This statute directs ACCT to implement a Program for Coordinated Transportation (PACT) for people with special transportation needs: the elderly, children, the low income, and people with disabilities.
- As part of the PACT implementation, ACCT is directed to provide guidelines for state agencies to use in creating policies, rules, or procedures to encourage coordinated transportation planning and service delivery. (RCW 47.06B.030(5))

(Section 47.06B) Requirements

- Directs state agencies to coordinate if they purchase or provide transportation, or offer services that customer's can't access without transportation assistance.
- Organizations serving persons with special transportation needs share responsibility for ensuring customers can access these programs and services.

Agency Guidelines

- Suggested policies and procedures to help state agencies meet the requirements.
- Sample policies
 - Program, Policy or Service Development
 - Siting of New Facilities
 - Contracting and Subcontracting
 - Information Management/Budget and Finance
 - Internal Monitoring
 - Briefing Report

Program & Policy

- Assess the potential impacts of changes in programs, policies and services on agency client transportation costs.
- Participate in local transportation coordination coalitions.
- Evaluate programs and policies to determine if barriers to coordination exist and can be eliminated.

Contracting & Subcontracting

- In applications/bids/proposals provide incentives to promote transportation coordination.
 - Require a discussion of the applicants history in coordinating transportation.
 - Offer extra points for planned coordination efforts
 - Include coordination in the statement of work as an expected activity

Budget & Finance

- Set performance measures related to transportation coordination.
- Utilize a consistent statewide methodology for identifying transportation costs
- Develop guidelines for tracking and reporting transportation costs.